

2024 International Career Development Conference Registration Package



**April 25 – May 2, 2024
Anaheim, California**

February 2024

Dear Advisor,

Congratulations on the success of your students at this year's Provincial Competitions! Your dedication and hard work at the Chapter level has enabled your student(s) to advance to the highest level of competition that DECA has to offer at the International Career Development Conference (ICDC) in [Anaheim, California](#) from [April 25 – May 2, 2024](#).

Please read all materials carefully. It contains information that fully explains the [Anaheim](#) trip and will answer many questions you or your student(s) can have. IMPORTANT DEADLINES: **Completed ONLINE Registrations are due by February 21 and PAYMENTS are to be RECEIVED by March 1, 2024.**

Please organize and forward the ICDC Registration Package as follows:

1. **ONE CHEQUE (school cheque) made payable to Ontario DECA**
2. [2024 ICDC Invoice](#)

Students will have the ability to UPDATE their own information online. As the advisor, ensure that it is COMPLETE and accurate! Housing is still to be completed by the Advisor.

ONLINE ICDC Registration through your Advisor Login control panel. ICDC tab will only become live for schools that have student qualifiers on Sunday, February 11 at midnight!

MUST be COMPLETED BY February 21, 2024

DECA FORMS are to be SCANNED and EMAILED to icdc@deca.ca.

The cheque is to be mailed to the DECA office.

If you are not one of the supervising teachers going to Anaheim, as the school lead advisor, it's your responsibility to ensure the forms are SCANNED and EMAILED by March 1st!

Required forms for Submission	Type
ICDC Student Information Form	Form 1
Consent letter for children travelling abroad on page 11	Form 2
Student Media Release Form and Student ICDC Subsidy Commitment Form	Form 3
Health & Safety Form (Advisor), ICDC Code of Conduct Infractions Consequences, ICDC Dress Code Permission	Form 4
ICDC Subsidy Commitment Form	Form 5

Strongly recommended that all advisors and students, who will be travelling with Canadian passports, register with the Government of Canada <https://travel.gc.ca/travelling/registration> and download the ArriveCAN app on their phone.

Please read the following information carefully. For any further questions, please contact me personally via e-mail at olga@deca.ca

See you in [Anaheim](#)!

Sincerely,



Olga Plagianakos
Ontario DECA, Executive Director



2024 Ontario DECA International ICDC Conference Information

Breakdown of Costs

Departure to Anaheim:

April 25, 2024

Return to Toronto:

May 2, 2024

2024 Anaheim, California Actual Costs	Student	Advisor	
	Quad	Double	Single
DECA INC Registration	\$140.00	\$140.00	\$140.00
Ontario DECA Training	225.00	225.00	225.00
Flight Cost (includes one-checked bag)	819.94	819.94	819.94
Accommodation (7 nights)	572.41	1,085.89	2,171.78
Airport Transfers	72.15	72.15	72.15
Health Insurance	22.00	22.00	22.00
Breakfasts (7)	168.81	168.81	168.81
Delegation Gift	228.53	228.53	228.53
Prom Dinner	79.77	79.77	79.77
Training Lunches and Dinner	115.01	115.01	115.01
Social	40.00	40.00	40.00
Photography and Videos	45.00	45.00	45.00
<i>estimated</i>			
	\$2,528.62	\$3,042.10	\$4,127.99
	Quad	Double	Single
Ontario DECA rate	\$ 1,600	\$ 2,000	\$ 3,000

**ONE-TIME
EXCEPTION THIS
YEAR:**

IB students who
have exams on
April 25, 26 or
May 1, 2
are to book their
OWN flights

Their ICDC fee is
\$1 000

Where possible, accommodations will be made for students who require alternate housing arrangements.

Hotel Information: Delta Hotels by Marriott - Anaheim/Garden Grove

- WiFi is included; up to four devices in the room and complimentary Wi-Fi in the lobby
 - Health insurance included
 - Less than 1 mile from Anaheim Convention Centre
- a) Rookie DECA advisors/teachers who have not been to ICDC **will** be housed double occupancy.
 - b) Access to hotel pool for teachers and students is strictly off limits.
 - c) Booking outside of our hotel block is strictly forbidden. Any student, parent or teacher that does so jeopardizes their school's eligibility to compete or be a member with Ontario DECA.

Hotel	Date
Delta Hotels by Marriott - Anaheim/Garden Grove 12021 Harbor Blvd. Garden Grove, CA 92840 714-867-5555	April 25 – May 2, 2024

- Please be advised that all students attending the ICDC **MUST** be assigned to a Teacher Advisor presently employed with the Board of Education in which the student is attending. If you are unable to attend the ICDC, it is your responsibility to find an Advisor who is willing to supervise your student **within** your own school board. Advisors are responsible for all their students and those that they personally agree to supervise from departure time from Toronto on **April 25, 2024**, the entire stay in **Anaheim**, until arrival back in Toronto on **May 2, 2024**. **NO STUDENT WILL BE ALLOWED TO ATTEND THE ICDC UNLESS ACCOMPANIED BY AN ADVISOR.**

Advisors who agree to supervise your student in **Anaheim** can ask to be partially reimbursed for ICDC Registration coverage. A precedent has been set at \$300 per student by all school boards in Ontario. This cheque should be made payable to the school and not to Ontario DECA. **Advisor to Student ratio should not exceed 1:8 or the School board's ratio; whichever is stricter.**

NEW THIS YEAR!! Parents of students are not allowed to attend ICDC, stay at our hotel nor participate in any of the DECA activities. Should a parent attend ICDC without receiving Ontario DECA Board approval:

- the student will forfeit their spot from competition
 - no refunds will be issued
 - the school, regardless of the number of students that are attending ICDC, forfeit their entire ICDC subsidy
 - the school will no longer be in good standing and will be barred from participation for a period of one year
2. Students will be assigned to room with students of the same gender, where possible, with students from their own school. Incomplete blocks of students cannot be guaranteed to stay together.
 3. **International DECA's nightly curfew is 12:30 am. Ontario DECA's curfew is different.** Please see agenda for specific times. The Advisors of International DECA and Ontario DECA will uphold the curfew. A non-compliance of DECA rules can mean the immediate removal of the student from the competition, at their own expense.
 4. **REFUNDS / CANCELLATIONS.** DECA Inc. will not refund registration fees to Ontario DECA, and thus we cannot refund them to you. Hotel rooms have been booked and other students or advisors sharing the room cannot be expected to pay the extra costs if you do not attend the ICDC.

Dates	Action
Cancellations between February 10 – March 1	\$100 administration fee for cancelling is made payable to Ontario DECA; Ontario DECA will then look at finding a replacement for the student/teams that withdrew and will go down the Provincials Qualifiers list until a suitable replacement is found.
Cancellations between March 2 – April 15	\$250 administration fee for cancelling is made payable to Ontario DECA. The school cancelling will be responsible to find a replacement for the student cancelling.
Cancellations after April 15	0% refund. With less than a week out, if the school can substitute a student in, we can see about doing a name change on the ticket. Otherwise, no refunds.

5. ALL competitors for their Oral/Written events MUST wear official DECA blazers. If a school does not have blazers, they can purchase them in [Anaheim](#) ~ \$80+ USD or borrow them from another chapter. If you have 20 students going, you need at least 5 jackets; students can share. LDAs can be in casual business attire for their workshops; NOT required to wear a DECA blazer.

6. Insurance

Group Insurance purchased for all of Ontario DECA Delegates

Travel Insurance is a mandatory requirement for this excursion and parents/guardians are required to purchase the insurance programme selected by DECA that is included in the total travel cost. Please refer to the information provided in the DECA information package, to discuss the adequacy of the coverage as well as to determine whether additional coverage is necessary.

Manulife Health insurance is included for all participants. [DECA ON, Group Registration Number: VAC0006279G](#)

In order to validate the insurance, delegates MUST a) be a Canadian citizen and b) have a valid Ontario health card. Bring your health card to [California](#). If you don't, you **can** invalidate the extra insurance coverage. Rates are lower since Manulife Insurance is insuring Ontario residents. If you are not a Canadian citizen or over 59, a different insurance rate will apply. When you register your students you must use their official name as seen on their passport. The insurance includes a zero deductible policy; Manulife pays the hospital directly unless there are prescriptions (keep receipts to submit).

If you believe that the insurance coverage is deficient or you wish to purchase additional insurance, please do so.

WALK-IN CLINIC

CVS Minute Clinic 1803 S. Harbor Boulevard (866) 389-2727

Kaiser Permanente Urgent Care 12100 Euclid Street (888) 988-280

LOCAL HOSPITALS

Anaheim Global Medical Center 1025 South Anaheim Blvd (714) 533-6220

University of California Irvine Medical Center 101 The City Drive South (714) 456-7890

Kaiser Permanente Orange County-Anaheim Medical Center 3440 E. La Palma Avenue (833) 574-2273

PHARMACIES

CVS 1803 S. Harbor Boulevard (714) 817-9116

Walgreens 1802 S. Harbor Boulevard (714) 808-0126

7. One tradition is the trading of pins among the International DECA delegates. Pins from Ontario DECA, the governments of Ontario, Canada or your local community are available from MPs, MPPs, or your local politician or souvenir shops.
8. Attend the pre-ICDC meetings for Advisors and Students:
 - i. **Saturday, March 23, 2024 9:00 am – noon** **Training Day for Writtens Events Students ONLY - VIRTUALLY**
 - ii. **Saturday, April 13, 2024 9:00 am – 3:00 pm** **Meeting for Students and Advisors – IN-PERSON**

Detailed invites will be sent to all, two days prior for each session.

9. Flight details: Flights have been booked on the following carriers. Schools will be assigned to flights by Ontario DECA. Where possible, schools from the same Board will fly together. Flights out of Montreal, Ottawa and Detroit will be an option for our schools outside the 3-hr bubble from Toronto. Portal goes live on February 14.

Indira Roy, Senior Travel Designer, Travel with Flaire

Mobile (416) 320-3095 Indira@travelwithflaire.com

Airlines are regulated under IATA, and for an airline to achieve an IATA status they have to qualify in many areas such as safety etc. All the airlines we are using for DECA are IATA registered: Air Canada, West Jet

<http://www.iata.org/about/pages/index.aspx>

Air Canada		
785	Toronto/08:00am	Los Angeles/10:15am
786	Los Angeles/09:55am	Toronto/17:45pm
785	Toronto/08:00am	Los Angeles/10:15am
786	Los Angeles/09:55am	Toronto/17:45pm
787	Toronto/12:00pm	Los Angeles/14:26pm
788	Los Angeles/11:40am	Toronto/19:13pm
787	Toronto/12:00pm	Los Angeles/14:26p
788	Los Angeles/11:40a	Toronto/19:13p
785	Toronto/08:00am	Los Angeles/10:16am
782	Los Angeles/07:00am	Toronto/14:50pm
793	Toronto/19:30pm	Los Angeles/22:05pm
792	Los angeles/15:30pm	Toronto/23:20pm
791	Toronto/16:45pm	Los Angeles/19:11pm
792	Los Angeles/17:35p	Toronto/01:20a
793	Toronto/19:30pm	Los Angeles/22:05pm
788	Los Angeles/11:35am	Toronto/19:10pm
791	Toronto/16:45pm	Los Angeles/19:11pm
551	Los Angeles/06:00am	Vancouver/09:01am
110	Vancouver/10:45am	Toronto/18:08pm

Air Canada		
101	Toronto/06:40AM	Vancouver/08:28p
554	Vancouver/10:55a	Los Angeles/13:54p
774	Los Angeles/08:30a	Montreal/16:42p
427	Montreal/20:00p	Toronto/21:23p
101	Toronto/06:40a	Vancouver/08:28a
554	Vancouver/10:55a	Los Angeles/13:54p
551	Los Angeles/08:30a	Montreal/16:42p
118	Montreal/20:00p	Toronto/21:23p
791	Toronto/16:45P	Los Angeles/19:11p
792	Los Angeles/17:35p	Toronto/01:20p
787	Toronto/12:00pm	Los Angeles/14:26pm
786	Los Angeles/09:55am	Toronto/17:45pm
785	Toronto/08:00am	Los Angeles/10:15am
792	Los Angeles/17:35p	Toronto/01:20a

Westjet		
657	Toronto/11:00A	Calgary/13:15P
1514	Calgary/14:30p	Los Angeles/16:50p
1101	Los Angeles/14:30p	22:21p
425	Toronto/12:00p	Edmonton/14:20p
1422	Edmonton/16:20p	Los Angeles/18:48p
1101	Los Angeles/14:30p	Toronto/22:21p
425	Toronto/12:00P	Edmonton/14:20p
1422	Edmonton/16:20p	Los Angeles/18:48p
1697	Los Angeles/1150a	Vancouver/14:46p
722	Vancouver/17:15p	Toronto/00:44a

Mix of direct and connecting flights from Air Canada and West Jet. Flight schedules are all tentative and may change.

School Board Requirements

Consulate General of Canada:

550 South Hope Street, 9th Floor, Los Angeles, California, U.S.A., 90071-2327

Opening hours: Monday to Friday 08:30 - 12:00; 13:30 – 16:00 (Appointment only)

Contact the Emergency Watch and Response Centre in Ottawa anytime: 1-888-949-9993 (from US and Bermuda)

United States Border Crossing Requirements

ALL students and advisors are required to have the necessary documents to enter the United States and to return to Canada. Effective [January 28, 2010](#) all travelers crossing into the United States via air travel are required to carry CANADIAN PASSPORTS!

The documentation you will require is based on your citizenship status.

1. If you are a CANADIAN CITIZEN, you will need the following:
 - Canadian Passport
2. If you are a LANDED IMMIGRANT from the BRITISH COMMONWEALTH, and therefore a British subject, you will need:
 - Your Passport AND
 - Your Landing Papers
3. If you are a LANDED IMMIGRANT FROM ANY OTHER COUNTRY, you will need ALL of the following documents:
 - Your Passport, your Landing Papers and a U.S. Visitors VISA

Certain countries have ‘special’ relationships with U.S. and it changes by the month. **CALL** U.S. Immigration to find out what is exactly needed!

For the VISA you will need to contact either: UNITED STATES CONSULATE GENERAL
380 University Avenue Toronto, Ontario (416) 595-1700

Be sure to bring your documents with you in the plane and that you have them on your person at ALL times!
Advisors, it might be a good idea to photocopy all documentation in case originals are lost or stolen.

2024 DECA International Career Development Conference Tentative Agenda

April 25 - May 2, 2024

Anaheim, California

April 25	Flight Departures (various times throughout the day)	2:00 am – 2:00 pm
Thursday	Registration at hotel	4:00 pm

9:00 pm (your own Chapter Curfew) Grand Ballroom

April 26	Breakfast	8:00 am – 9:00 am
Friday	Ontario DECA Leadership Academy and Training	9:00 am – 1:00 pm
	<ul style="list-style-type: none"> Individual and Team Orals Written Events and Leadership Academies 	Session I Grand Ballroom
	'An evening with the HBOs	Grand Ballroom 9:00 pm – 10:00 pm

10:30 pm (Student/Advisor meeting)

11:00 pm (Curfew Group #1) Grand Ballroom

April 27	Breakfast	8:00 am – 9:00 am
Saturday	Ontario DECA Leadership Academy and Competitor Training	9:00 am – 5:00 pm
	<ul style="list-style-type: none"> Individual and Team Orals Written Events Leadership Academies 	Grand Ballroom
	Delegation Lunch (BBQ)	Continue training after lunch 12:00 pm – 2:00 pm
	Delegation Meeting and preamble for next day	2:00 pm – 3:00 pm
	Ontario DECA Delegation Group Photo	2:00 pm
	Opening Ceremonies	8:30 pm - 10:00 pm

NO MEETING after Opening Sessions

11:00 pm (Curfew Group #2) Grand Ballroom

April 28	Competitor Briefing and Testing for all events	9:00 am – 7:00 pm
Sunday	New Chapter Advisor Academy and Voting Delegates Briefing	
	Leadership Development Academies THRIVE and Membership Campaigns)	

10:30 pm (Student/Advisor meeting)

11:00 pm (Curfew Group #1) Grand Ballroom

April 29	Provincial Officer's Banquet (by invitation only)	12:00 pm – 2:00 pm
Monday	Competition Preliminaries for all events	9:00 am – 7:00 pm
	<ul style="list-style-type: none"> Leadership Development Academies (SMI, LEADS, CMA, LDA, THRIVE and Campaigns) Advisor Academy and Voting Delegates Regional Campaign Session 	
	Individual Chapter Itinerary	8:00 pm – 11:00 pm

10:30 pm (Student/Advisor meeting)

11:00 pm (Curfew Group #1) Grand Ballroom

April 30	Voting Delegates Seating and Elections Session	9:00 am – 11:00 am
Tuesday	Mini-Awards Session I	All Written Business Proposals 8:00 am – 9:00 am
	Mini-Awards Session II	All Individual, Principle and Team Oral Events 9:30 am – 10:30 am
	Final Competition for Finalists	9:00 am – May 2:00 pm
	Closing Ceremonies	8:00 pm

Immediately after the Awards, go back to the hotel and go directly to the ballroom for final meeting

11:30 pm (Curfew Group #2) Grand Ballroom

May 1	Breakfast	8:00 am – 9:00 am
Wednesday	Ontario DECA Leadership Academy Activity	9:00 am – 5:00 pm
	Ontario DECA Prom and Celebration	7:00 pm

11:30 pm ((your own Chapter Curfew) Grand Ballroom

May 2	Flight Departures to Canada	6:00 am – 4:00 pm
Thursday		

Schools that wish to extend their stay by a day may, at their own expense.

PRESIDENTIAL GOVERNANCE COMMITTEE

A Governance Committee will be appointed for the High School Division. The purpose of the committee will be to act upon all violations of the **Delegate Conduct Practices and Procedures** within the division. The conduct guidelines were approved by the board of directors for DECA, Inc. and apply to adult advisors as well as student delegates.

A copy of the **Delegate Conduct Practices and Procedures and ICDC Dress Code** may be found in this section. **The dress code applies to all participants while in the convention center and convention facilities.** The Board of Directors for DECA, Inc., requires every student delegate to read and complete these forms as part of the ICDC attendance requirements. Please make sufficient copies for your delegates to sign and return to you prior to the ICDC Conference. The Provincial Advisor will be notified (in writing) of all violations. Notices may require the committee to assemble and take such action as is outlined in the **Conference Conduct Practices and Procedures**.

CODE OF ETHICS FOR ADULT ADVISORS

DECA offers training to those students who have a career objective in the field of marketing, merchandising, management or entrepreneurship. Individual conduct and appearance is a phase of this training. This phase of the education program becomes apparent a DECA's ICDC.

It becomes the responsibility of each and every participant to see that proper conduct is adhered to at all times. Violations of these practices and procedures will be referred to the president of the Board of Directors for DECA Inc.

- Advisors shall conduct daily meetings with participants for progress reports, time schedules and other activities.
- Advisors shall keep an agenda for each student so that they can be reached at any time during the conference.
- Each association shall arrange to have one advisor on call at all times.
- Each advisor shall be responsible for seeing that participants adhere to all conduct practices and procedures.
- The rules as stated in the **Delegate Conduct Practices and Procedures** and the **Dress Code** are called to your attention for review and should govern the behavior of advisors as well as students.

DISCRIMINATION POLICY

DECA Inc. is committed to creating and maintaining a healthy and respectful environment for our emerging leaders and entrepreneurs. Our philosophy is to ensure all members, regardless of race, color, religion, sex, national origin, age, disability, sexual orientation, or socio-economic status, are treated equally and respectfully. Any behavior in the form of discrimination, harassment or bullying will not be tolerated. It is the responsibility of all members to uphold and contribute to this climate.

DELEGATE CONDUCT PRACTICES & PROCEDURES - HIGH SCHOOL DIVISION Student and Advisor

The Board of Directors for DECA, Inc., requires each delegate attending the ICDC Conference to read and complete the **Attendance Permission Form**, and return to the Provincial DECA advisor as partial completion of attendance requirements.

1. The term "delegate" shall mean any DECA member.
2. There shall be no defacing of public property. Any damage to any property or furnishings in the hotel rooms or building must be paid for by the individual or chapter responsible.
3. Delegates must wear identification badges and wristbands at all times.
4. Delegates shall refrain from using inappropriate or profane language at all times.
5. Delegates shall refrain from written, verbal, physical or electronic activities that may lead to harassment, hazing, bullying or damaging property.
6. The use of any harassment against anyone on the basis of race, color, creed, national origin, ancestry, age, gender, sexual orientation, or disability is prohibited.
7. Delegates shall respect the rights and safety of other hotel guests.
8. Delegates shall not possess alcoholic beverages, narcotics or weapons in any form at any time under any circumstances.
9. Delegates shall refrain from gambling—playing cards, dice or games of chance for money or other things of value.
10. Use of tobacco products and electronic cigarettes by delegates is prohibited at all DECA functions.
11. Delegates must adhere to the dress code at all times.
12. Delegates must not dress or behave in a manner than can be interpreted as sexually explicit.
13. Students shall keep their adult advisors informed of their activities and whereabouts at all times.
14. No delegate shall leave the hotel (except for authorized events) unless permission has been granted.
15. Delegates should be prompt and prepared for all activities.
16. Delegates should be financially prepared for all activities.
17. Delegates are required to attend all sessions and activities assigned including workshops, competitive events, committee meetings, etc., for which they are registered, unless engaged in some specific assignment scheduled at the same time.
18. Delegates will spend nights at their assigned hotel and in their assigned room. No guests allowed during curfew hours. Delegates will be quiet at curfew.
19. Curfew will be enforced. Curfew means the delegate will be in his/her assigned room.
20. Chartered associations will be responsible for delegates' conduct.
21. Delegates ignoring or violating any of the above rules will subject their entire delegation to being unseated and their candidates or competitive events participants to being disqualified. Individual may be sent home at their own expense.
22. Tasteful casual wear will be accepted during specific social functions as designated during orientation.
23. Delegates violating or ignoring any of the conduct rules will subject their entire delegation to being unseated and their candidates or competitive event participants to being disqualified. Individual delegates may be sent home immediately at their own expense.

ICDC DRESS CODE

Professional appearance is an important aspect of the overall preparation of DECA members for the business world. To that end, DECA supports a dress code for its career-based functions that exemplifies the highest standards of professionalism while being non-discriminatory between males and females. DECA's board of directors has developed the following official dress standards for the International Career Development Conference. Students, advisors and chaperones must follow the dress code.

Competitors must wear an official DECA blazer during interaction with the judges. While official DECA blazers are not required during briefing and testing, professional business dress is required. Professional dress should also be worn to all conference sessions including workshops and special meal functions such as luncheons. For a more polished, professional appearance, it is recommended that attendees wear appropriate hosiery/socks.

AN OFFICIAL DECA BLAZER IS REQUIRED TO RECEIVE RECOGNITION/AN AWARD ON STAGE.

All skirts and dresses must be at or below the knee.

WHEN APPEARING BEFORE JUDGES AND ON-STAGE

- Official DECA blazer
- Dress slacks or dress skirt or business dress
- Collared dress shirt and appropriate neckwear (necktie, ascot, scarf) or Dress blouse
- Dress shoes

DECA GENERAL SESSIONS, MEAL FUNCTIONS, EVENT BRIEFING, MANUAL REGISTRATION AND TESTING

- Business suit or sport coat or blazer (blazer optional)
- Dress slacks, dress skirt or business dress
- Collared dress shirt, dress blouse or dress sweater
- Blazer optional
- Dress shoes
- Necktie/scarf (optional)

DECA BUSINESS CASUAL

- Casual slacks (e.g., Dockers), blouse or shirt, socks and casual shoes.
- Jeans, t-shirts and athletic shoes are not included in business casual attire.

UNACCEPTABLE DURING DECA ACTIVITIES

- Skin-tight or revealing clothing
- Midriff-baring clothing
- Swimwear
- Athletic clothing
- Leggings or graphic designed hosiery/tights
- Clothing with printing that is suggestive, obscene or promotes illegal substances

When judging adherence to the dress code, DECA asks that advisors, teachers and chaperones use observation as the tool for assessing compliance. DECA does not support or condone the touching of students or their clothing as a means of determining whether or not a student is following the dress code guidelines.

Any medical exceptions to this code must be documented in the conference headquarters prior to the beginning of the conference. This is the responsibility of the local advisor.

Parents Please Note re: Release of Liability: Signing the DECA Student Waiver and Information could affect a parent's or student's legal rights to take action against DECA International, Ontario DECA or from _____ District School Board. We recommend that parents or students may seek independent legal advice about any potential liability consequences in signing this release.

Student Information

Competitor Event Code	Passport Number	Chapter	Email Address
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ATTENDANCE:

This is to certify that _____ has my permission to attend the ICDC in _____ (Print student's Name)

Anaheim, California. I also do hereby, on behalf of _____ absolve and release the school officials, the DECA Advisors _____ (Print student's Name) and the assigned International/Ontario DECA staff from any claims for personal injuries or illness which might be sustained while he/she is en route to, from, return or during a DECA-sponsored activity.

EMERGENCY:

I, the parent/guardian authorize the advisor to secure the services of a physician or hospital, I, the parent/guardian, will incur the expenses for necessary services in the event of accident or illness, and I will provide for the payment of these costs if the insurance does not cover it.

I, the parent/guardian and my child have read and agree to abide by the DECA Code of Conduct. We also agree that school officials, the DECA chapter advisors, the International/Ontario DECA staff, or the Conference Conduct Committee, have the right to send _____ home from the activity at our (the parent/guardian's expense, provided that he/she _____ (Print student's Name) has violated the Code of Conduct and/or their conduct has become a detriment.

Student Signature

Parent/Guardian Signature

Chapter Advisor Signature

Principal's Signature

Health and Safety Form (Student Form)

Student's Name: _____
(Last Name) (First Name)

Date of Birth: _____
(MM DD YY) (Home Phone)

Family Doctor: Name: _____ Phone: _____

Ontario Health Card: Number: _____ Name on Card: _____

Do you have any special medical conditions, which must be taken into consideration to ensure your full participation in this trip? YES ___ NO ___ If yes, please provide details: _____

Do you have any allergies or sensitivities? YES ___ NO ___ If yes, please provide details: _____

Do you have any serum sensitivity? YES ___ NO ___ If yes, please provide details: _____

I hereby give the supervising teacher/advisor permission to use this information if I require medical attention.

Student's Signature
Complete and submit as part of ICDC Registration

Date

Consent letter for children travelling abroad

To whom it May concern,
I / We,

am / are the lawful

of

full name(s)

person(s) / organization with:

- custodial rights, guardianship rights, or parental authority (in Quebec only)

child's full name

Information about travelling child

Date and place of birth:

dd/mm/yyyy

location

Number, date of issue and country of

number

dd/mm/yyyy

country

Information about accompanying person

The aforementioned child has my / our consent to travel with

Name:

full name of accompanying person

Date and place of birth:

dd/mm/yyyy

location

Number and date of issue of passport:

number

dd/mm/yyyy

Issuing authority of passport:

country where passport was issued

Contact information during trip

I / We give our consent for the aforementioned child and accompanying person to visit

Location:

name of foreign country

during the period of

date of departure to date of return

to reside with

full name of person with whom child will be residing in foreign country

at the following address:

street address

city

province

country

Telephone and fax numbers:

telephone

fax

E-mail:

Information about person(s) giving consent

Any questions regarding this consent letter can be directed to the person(s) or organization giving consent at:

Name(s):

full name(s) of person(s) or organization giving consent

Address:

street address

city

province

country

Telephone and fax numbers:

telephone

fax

E-mail:

Signature(s) of person(s) giving consent

Signature of witness

full name of witness

signature(s) of person(s) giving consent

signature of witness

dd/mm/yyyy

dd/mm/yyyy

location

Signature of accompanying person

Signature of witness

Print full name of witness

signature of accompanying person

signature of witness

dd/mm/yyyy

dd/mm/yyyy

location

Complete and submit as part of ICDC Registration

Form 2

Student Media Release

I, _____, hereby give consent to my child to be filmed, interviewed,

**Print name of parent/guardian if student is a minor, under 18 years of age;
name of student if an adult, 18 years of age or older.**

photographed or have audio or video recordings made of my child by the media (print, broadcast and on-line), and employees, agents or servants of the Ontario DECA for the **2023 – 2024** school year. I understand that the text or image(s) may appear in electronic form on the internet or in other publications outside of Ontario DECA's control. I agree that I will not hold the Ontario DECA responsible for any harm that may arise from such unauthorized reproduction.

Name of Student: _____

Home Telephone Number: _____

Name of Chapter: _____

**Signature of parent/guardian if student is under 18 years of age;
signature of student if an adult, 18 years of age or older.**

Date

ICDC Student Commitment Form

Students who are attending this year's International Career and Development Conference in [Anaheim, California](#) in April may be eligible to receive a subsidy to be paid to their schools upon return. The money will be paid to the school upon recognition that the student and Advisor has acted in accordance with Ontario DECA and ICDC rules, regulations and expectations. In order for the school to receive the subsidy, **the delegate will:**

1. Participate in all ICDC and Ontario DECA events and attend all pre-ICDC meetings in Ontario prior to departure.
 - i. **Saturday, March 23, 2024 9:00 am – noon** **Training Day for Writtens Events Students ONLY - VIRTUALLY**
 - ii. **Saturday, April 13, 2024 9:00 am – 3:00 pm** **Meeting for Students and Advisors – IN-PERSON**
2. Follow all rules as stated in the DECA Code of Conduct ~ International and Ontario Codes (attached); Examples but not limited to: no alcohol, no smoking in a DECA blazer, no drugs; curfew violation, loud/rude behaviour, inappropriate language, creating a disturbance, allowing non-approved visitors into your hotel room, being in restricted areas, opposition to authority, etc.
3. Report any unauthorized behaviour to an Advisor or Board member.
4. Attend all Opening and Awards Ceremonies, Competitions/Academies, Curfew Meetings and Training sessions. Will be on time, participate during the entire session and leave only when each session is completely over.

The DECA Board will be notified of any infractions. After an investigation, they will then determine whether the subsidy will be given or be revoked for the student(s) and or Advisor involved. The Chapter must be in good standing with Ontario DECA and that there are no outstanding debts or that the chapter is in arrears. One cheque, made out to the school, will be issued upon return to Ontario.

We thank you for your full co-operation in making ICDC a safe and enjoyable event for everyone involved. By signing this form, I agree to abide by the rules.

Print Student's Name

Student's Signature

School

Print Parent's Name

Parent/Guardian Signature

Date

Health and Safety Form (Advisor Form)

to be completed only if you are attending

Advisor's Name:

(Last Name)

(First Name)

Date of Birth:

(MM DD YY)

(Name of Spouse, if applicable)

Ontario Health Card: Number: _____

Name on Card: _____

Family Doctor: Name: _____

Phone: _____

Do you have any special medical conditions, which must be taken into consideration to ensure your full participation in this trip? YES ____ NO ____ If yes, please provide details: _____

Do you have any allergies or sensitivities? YES ____ NO ____ If yes, please provide details: _____

Do you have any serum sensitivity? YES ____ NO ____ If yes, please provide details: _____

I hereby give the supervising teacher/advisor permission to use this information if I require medical attention.

Advisor's Signature

Date

Consequences for Infractions of Code of Conduct

It has become more apparent that we have to be seriously concerned about the safety, welfare and behaviour of our students when they are on overnight school trips, especially out-of-country. We expect that our students will be on their very best behaviour and represent Ontario in a very positive manner when they are on such field trips. A curfew is set for your child's safety and must be followed over the duration of the trip. It is also expected that there will be no drug or alcohol use on such school trips. Students found consuming alcohol and/or drugs at the International Conference will be banned from ever participating at any future DECA event. It must be made clear that if drugs or alcohol are consumed or purchased on this trip that there will be appropriate consequences upon the student's return (i.e. suspensions). Ontario DECA will remove the student(s) from the conference and will send them immediately home at their own expense. If information regarding an alcohol and/or drug infraction is discovered after the end of the conference, the consequences will still apply.

Lesser offences will still result in the banning of the student(s) participation in DECA, but any school consequences will be at the discretion of the principal.

A formal letter outlining the infractions will be mailed to the Principal and the Chapter Advisor within one week after the conclusion of the conference.

ICDC Dress Code Permission Form

I certify that a permission form that includes an explanation of the ICDC Dress Code and the ICDC Attendance Permission Form have been completed for each student attending the 2024 International Career Development Conference.

School

Chapter Advisor Signature

Advisor's Cell number
(must bring phone to ICDC Conference)

Principal's Signature

Principal's Home/Cell number

** principal's number will be kept private and confidential; will be called ONLY IF the situation warrants it
Include this in your registration package to Olga Plagianakos **BY** March 1, 2024.



2024 ICDC Subsidy Information

Students who are attending this year's International Career and Development Conference in Anaheim, California are eligible to receive a subsidy to be paid to their schools upon return.

The money will be paid to the school upon recognition that the student and Advisor has acted in accordance with Ontario DECA and ICDC rules, regulations and expectations. In order for the school to receive the subsidy:

Students will:

1. Participate in all ICDC and Ontario DECA events and attend all pre-ICDC meetings in Ontario prior to departure.
 - i. **Saturday, March 23, 2024 9:00 am – noon** **Training Day for Writtens Events Students ONLY - VIRTUALLY**
 - ii. **Saturday, April 13, 2024 9:00 am – 3:00 pm** **Meeting for Students and Advisors – IN-PERSON**
2. Follow all rules as stated in the DECA Code of Conduct ~ International and Ontario Codes (attached); Examples but not limited to: no alcohol, no smoking in a DECA blazer, no drugs; curfew violation, loud/rude behaviour, inappropriate language, creating a disturbance, allowing non-approved visitors into your hotel room, being in restricted areas, opposition to authority, etc.
3. Report any unauthorized behaviour to an Advisor or Board member.
4. Attend all Opening and Awards Ceremonies, Competitions/Academies, Curfew Meetings and Training sessions. Will be on time, participate during the entire session and leave only when each session is completely over.

Advisors will:

1. Participate in all ICDC and Ontario DECA events and attend all pre-ICDC meetings in Ontario prior to departure.
 - i. **Saturday, March 23, 2024 9:00 am – noon** **Training Day for Writtens Events Students ONLY - VIRTUALLY**
 - ii. **Saturday, April 13, 2024 9:00 am – 3:00 pm** **Meeting for Students and Advisors – IN-PERSON**Detailed invites will be sent to all two days prior each session.
2. Follow all rules as stated in the DECA Code of Conduct for Advisors (in pre-ICDC meeting package). Including but not limited to: Curfew Duty, Ontario duty, ICDC duty, diligent supervision of students, etc.
3. Participate in all Ontario DECA events appropriate for Advisors, while in **Anaheim, California**;
4. Act as an Advisor to all students in attendance at ICDC, not just the students from the Advisor's own school;
5. Report any concerns and/or infractions to a Board of Director;
6. Be supportive of all DECA activities run by Ontario DECA or DECA Inc.
7. Attend all Opening and Awards Ceremonies, Competitions/Academies, Curfew Meetings and Training sessions. Will be on time, participate during the entire session and leave only when each session is completely over.

Chapter:

1. Is in good standing with Ontario DECA.
2. There are no outstanding debts or that chapter is not in arrears.

The Ontario DECA Board will be notified of any infractions. After an investigation, the Board will then determine whether the subsidy will be given or be revoked for the student(s) and or Advisor involved. One cheque, made out to the school, will be issued.

We thank you for your full co-operation in making ICDC a safe and enjoyable event for everyone involved.

I have reviewed the above information with my DECA colleagues and students. By signing this form, I agree to abide by the rules.

School

Date

Attending Advisor(s)

Print Name

Signature

Print Name

Signature

Print Name

Signature