

## DUTIES OF LEADERSHIP FACILITATORS

Friday, February 10<sup>th</sup>, 2017

Please register in the VIDE Foyer at 7:45 a.m. on Friday, February 10th, 2017 then proceed to the LDA room - the Civic Ballroom (marked on your name badge). Please introduce yourself to the workshop facilitator, Dustin Ching from Tri-Leadership and assist with set up as needed. Programming starts promptly at 8:30 a.m.

1. You will act as facilitators for the day
2. Students who are late (more than 15 minutes) will not be allowed in; please confiscate their name badge and bring them down to the VIDE Office to answer to the Disciplinary Committee
3. NO students are allowed to leave during the session except for scheduled breaks and lunch
4. Students who are not actively participating and who are less than exemplary, should be asked to leave; please confiscate their name badge and bring them down to the VIDE Office to answer to the Disciplinary Committee
5. Take attendance for both the morning and afternoon sessions
6. Students are expected to stay for the ENTIRE session

\*\*\* Rules will apply for both morning and afternoon sessions