



DECA CONFERENCE

Ottawa

May 26-May 28, 2023

CONFERENCE PRICE INFORMATION

Price: \$380.00 per student

(subject to change with number increase or decrease)

Includes:

- University Residence Accommodation
- EduTravel Staff Members
- Conference Admission
- All experiences
- 2 breakfasts and 2 dinners

HOW TO REGISTER FOR THE CONFERENCE:

Go to our website: www.edutravelforcredit.com and select “**Sign In**” on the top-right hand side

1. Click on “**First time visit? Click here to redeem your trip code**”
2. Enter your Trip Code: **DECAOTT2023**
3. Enter **Parent/Guardian’s Name** (first and last), **Email Address**, and assign a **Password**
4. Click on **Register Trip**
5. Enter Passenger Details: **Passenger’s Name** (first and last), **Gender**, **Date of Birth**, and **Phone Number**
6. Enter Mailing Address: **Street Address** (Line 1), **City**, **Postal Code**, **Country**, and **Province**
7. Select Ticket Details: **Cancellation Policy** (optional), **Health Insurance** (optional), and **Rooming Options** (quadruple) [Click **Next Step**]
8. Review the trip pricing and select the deposit(s) you would like to pay
9. Select a payment method: **Credit Card** or **Cheque** [Click **Proceed to Payment**]
10. For **Credit Card**: Enter valid **Credit Card** information (Visa or Mastercard) and **Billing Address** For **Cheque**: Print the **Cheque Mail Form** and mail the form with your cheque to EduTravel. Please make the cheque payable to **EduTravel Inc.**
11. Enter Parent/Guardian Info: **Contact’s Name** (first and last), **Relationship to Passenger**, **Phone Number**, **Alternate Phone Number**, and **Email Address**
12. Enter Emergency Contact Info: **Contact’s Name** (first and last), **Relationship to Passenger**, **Phone Number**, **Alternate Phone Number**, and **Email Address**
13. Enter Other Details: **Passenger’s Allergies**, **Dietary Restrictions**, and **Medical Information** [Click **Next Step**]
14. Receive **Confirmation of Registration** via email

Payment Schedule

FULL PAYMENT (Made upon registration) - \$380